





We noticed some recyclable items in your trash can!

This is a reminder for you about our recycling program. <u>Doing your part makes a difference by</u>: saving resources; increasing our revenues earned from collected recyclables; reducing our trash bills; encouraging others to do their part; and helping Indiana achieve our overall waste reduction goals!

Have ??s about our recycling program:

- Check the back of this card OR
- ask your Agency Greening Coordinator OR
- Visit www.IN.gov/greening/center/quick.html OR
- Contact the Greening the Government Program: 233-6920 or via email to jfox@idoa.IN.gov
 - Your suggestions to improve our program are welcome ...
 ... And thanks for doing your part to keep Indiana Green!







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In Office Paper Bins: (bright blue bins or designated boxes)

- White copy and computer paper (no ream wrappers, please)
- Pastel colored paper (no very dark colors, please)
- Envelopes (windows are OK, but no Tyvek® or dark gold)
- Unwanted mail (no shiny paper or catalogs)
- Sticky notes

In Green 2-wheel Newspaper/Magazine Carts:

- Newspaper and slick advertisement inserts
- Magazines
- Boxboard (ie: pop can boxes, cereal boxes)

In Dark Blue 2-wheel Beverage Container Carts:

• EMPTY Glass, Plastic (#1 or #2), Aluminum or Steel Beverage Containers NO foam containers or cups!

Also collected separately: Toner Cartridges, Batteries, Tyvek® Envelopes, Transparencies, CDs, Video and Audio Cassettes, Packing Peanuts, Microforms & more! Remember to REUSE office supplies before recycling! Ask your Agency Greening Coordinator or visit www.IN.gov/greening/center/quick.html for details!

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